Milestone 1 – Task allocation

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| Task | Member | Justification |
| Focus questions | Team |  |
| Gant Chart | Gisylia | Good organisational skills. |
| Risk Analysis | Team |  |
| Work Breakdown Structure (WBS) | Team |  |
| Access levels | Team | Multiple perspectives on the project. Allowed everyone to fully understand the project. |
| Project Concept Map | Andre, Antons | Everyone else was busy. |
| Team Concept Map | Antons | Antons had the most experience with concept maps. |
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